



Report of	Meeting	Date
Central Lancashire LDF Team	Central Lancashire LDF Joint Advisory Committee	27 March 2013

## JOINT ADVISORY COMMITTEE - FUTURE MEETINGS

### PURPOSE OF REPORT

1. To set out a proposal for the frequency and timing of future meetings of the Central Lancashire Local Development Framework Joint Advisory Committee.

### RECOMMENDATION(S)

2. Members are asked to agree to the Joint Advisory Committee meeting twice yearly commencing from the financial year 2013/14 and to review the approach to JAC arrangements in September 2015.

### EXECUTIVE SUMMARY OF REPORT

3. This report proposes for approval a change to the frequency of the Central Lancashire Local Development Framework Joint Advisory Committee meetings, the reasons for the change and the nature of the business to be considered going forward.

<b>Confidential report</b> Please bold as appropriate	Yes	No
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### REASONS FOR RECOMMENDATION(S)

#### (If the recommendations are accepted)

4. To agree the most appropriate way forward regarding the timing and frequency of the Central Lancashire Local Development Framework Joint Advisory Committee (JAC) meetings now that the Central Lancashire Core Strategy has been adopted.

### ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

5. To continue to meet every three months – This was rejected as there is likely to be insufficient business to warrant all four meetings to take place.
6. To call a meeting of the JAC on an ad-hoc basis as and when required. This was rejected on the basis that given there is likely to be at least one meeting per year needed to review progress in the delivery of the Core Strategy and wherever possible forward notice of dates to those members of the JAC committee is the preferred option.
7. To disband the JAC. This option was rejected at this time as there is still joint work being progressed by the three authorities e.g Supplementary Planning Documents and the adoption of CIL rates. However, members may wish to consider this option in 2014/15.

## **BACKGROUND**

8. During November/December 2007 each respective Council considered and endorsed the formalisation of joint working arrangement between the three central Lancashire Authorities of Chorley, Preston and South Ribble on the Central Lancashire Local Development Framework (LDF) Core Strategy and other related planning policy matters. Prior to this formalisation, the three local planning authorities had been collaborating on an informal basis on planning policy and economic development issues for some time. This collaboration included a joint Core Strategy Issues and Options paper in November 2006 and November 2007, joint representations on the draft replacement Regional Spatial Strategy and the joint commissioning of elements of the evidence base required for the LDF e.g. Strategic Flood Risk Assessment, Employment Land Review etc.
9. Two options for formalising arrangements were considered and members agreed to enter into an agreement under Section 28 for the District Council's to prepare a joint Core Strategy. This option included a provision for an informal Joint Advisory Body now known as the Central Lancashire LDF Joint Advisory Committee and the agreement setting out the terms of the Committee stated that the JAC would meet every three months.

## **CURRENT POSITION**

10. In line with the Section 28 agreement the JAC has met regularly every three months and overseen the development of the Central Lancashire Core Strategy and associated supporting evidence eg Water Cycle Study, Open Space, Sport and Recreation, Sustainable Energy and Retail and Leisure. The JAC also received regular updates on the development of the joint Supplementary Planning Documents.
11. The Central Lancashire Core Strategy was adopted by each of the respective Councils in and around September 2012 and whilst there have been verbal updates made to the JAC on Local Plan development, (previously known as Site Allocations Development Plan Document) the Councils are progressing their individual Local Plan through to adoption separately through their own member structures. Consequently, since the adoption there has been less business for the JAC to consider and as a consequence the meeting scheduled for 6<sup>th</sup> December 2012 was cancelled.
12. Whilst the Core Strategy has been adopted there is a requirement to monitor progress in the delivery of the Central Lancashire Core Strategy and there are still some matters we are progressing jointly. Consequently, consideration needs to be given to the frequency and timing of future JAC meetings for the short to medium term period.

## **PROPOSED WAY FORWARD**

13. It is proposed that from the financial year 2013/14 the JAC meets twice a year and the meetings are scheduled in the respective Councils' meetings calendar (a reduction of 2 meetings per annum). However, in the likely event that an additional meeting is required to consider any unforeseen business it is proposed that this meeting is called as and when required.
14. Looking at the three draft Council calendars there is availability to have the two JAC meetings for 2013/2014 on Tuesday 24<sup>th</sup> September 2013 at Preston and Wednesday 26<sup>th</sup> March 2014 at South Ribble. Each Council may wish to continue with their LDF working Groups and will determine frequency and timing of those meetings locally. It is also proposed that a further meeting is held in September 2015 where members take the opportunity to review the JAC arrangements going forward.

15. The JAC meetings would consider the following items of business:

- Monitoring progress annually in the delivery of the Central Lancashire Core Strategy in particular reporting on the success measures contained in the performance monitoring framework (Appendix D of the Core Strategy document). The September 2013 meeting would be the ideal time to report progress as this is 12 months since adoption.
- Reporting progress on the adoption and implementation of the Community Infrastructure Levy (CIL) rates including the annual report on CIL collection and usage and reviewing impact as appropriate. We anticipate a date for the Inquiry in April 2013 with adoption later in the year.
- Monitoring delivery of the Strategic Transport Masterplan for Central Lancashire.
- Discussing potential for further joint working on other planning policy matters as they arise e.g policy review as a consequence of new legislation.

<b>Report Author</b>	<b>Ext</b>	<b>Date</b>	<b>Doc ID</b>
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<b>Background Papers</b>			
<b>Document</b>	<b>Date</b>	<b>File</b>	<b>Place of Inspection</b>
Section 28 Agreement	June 2008	Councils' computer files	Union Street Chorley